DELTA COMMUNITY GRANTS APPLICATION

Applicant Summary	
Organization Name:	
Address:	
City:	Postal Code:
Contact Person:	Position:
Email:	Phone:
Website:	
Please note that to be eligible for a Community Grant, applicants must provide a B.C. Society or Charitable Registration number. For more information, visit **delta.ca/community-culture/social-planning/community-grants-program.**	
B.C. Society No.:	Charitable Registration No.:
Describe what your organization does and identify the key benefits to residents of Delta. (maximum character limit: 500).	
Amount Requested: *Maximum amount: $10,000*	
Please note that requesting a particular amount does not guarantee that the full amount will be awarded.	

Did you receive grant funding from the City of Delta last year? If so, how much was applied for and received?	Applied	**$**
	Received	**$**

Other City of Delta Funding		
Organizations are only eligible for a Community Grant if they are not receiving other sources of funding from the City. Community Grants can be combined with Facility Rental Grants if the total of both grants does not exceed $10,000. Please review the following potential sources of revenue and note whether your organization receives funding from these sources.		
Revenue from City of Delta	**Yes**	**No**
Fee for service (agreement)	☐	☐
Facility Rental grant	☐	☐
Permissive Tax Exemption	☐	☐
Other (please specify)	☐	☐

IMPORTANT NOTICE: This information is being collected under Section 26 of the *Freedom of Information and Protection of Privacy Act*, and will be used by the City of Delta with regard to the administration of the Community Grants Program. Questions regarding the collection, use, and disclosure of this information should be directed to the Head for Freedom of Information and Protection of Privacy, City of Delta, 4500 Clarence Taylor Crescent, Delta, BC, 604-946-3220.

Funding Proposal						
Is this a new program?	**Yes** ☐	**No** ☐	What is this funding proposal for?	**Program** ☐	**Capital** ☐	**Initiative** ☐
Where is your organization based?						
How many individuals did your organization serve directly last year?						
What **proportion** (%) of individuals that your organization serves are Delta residents? (For example, if your organization serves 100 people, and 30 live in Delta, the answer would be 30%.)						%
Describe how this funding will be used. (maximum character limit: 500).						
Who are your primary and secondary target groups for this initiative? (maximum character limit: 500).						
How many Delta residents do you anticipate this initiative will serve?						
If you applied for and received funding for this program last year, what were the specific outcomes of that program? (maximum character limit: 500).						
If you do not receive the funding you are requesting, what is the impact to the program and how will your organization's goals and objectives be impacted? (maximum character limit: 500).						

Community grants are designed to support programs that focus on providing benefit to Delta's community and residents. On a scale of 1-5, with 1 being "does not meet"" and 5 being "meets very highly", how does the proposed initiative meet the following criteria**?** Please provide a detailed answer (maximum character limit: 500). For more information on the criteria and how your application will be scored, please see the criteria rubric **here.**	
a) Strengthens and enhances the well-being of the Delta community	

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b) Benefits residents who are experiencing social, physical, and/or economic disadvantages or who face discrimination	
c) Promotes volunteering	
d) Promotes cultural understanding	
e) Partners with other service providers in the community	
f) Organization's programs and services are inclusive and available to Delta residents	

Proposed Budget Breakdown

Please provide a proposed breakdown of how your funding request will be allocated. Please only complete the categories that apply to your initiative. Note that the Total Proposed Spending should equal the Total Applied For.

Expense	**Amount ($)**
Supplies and Materials (e.g. office supplies, decorations, food)	
Event Infrastructure (e.g. rental of event space)	
Fees/Honoraria (e.g. fees for services rendered, service contracts)	
Marketing Materials (e.g. posters, advertisements)	
Other Costs – Please specify:	
Total Proposed Spending	0
Total Applied For	

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Conditions of Funding

- Unused funds: Unused grant funds provided by the City for the purposes described in the application form must be returned.
- Misrepresentations: If the application form contains misrepresentations, the full amount of the grant may be repayable to the City.
- Reporting: A short report on the outcomes of the initiative must be provided once the funded initiative is complete. This is to be completed using the template provided by the City of Delta.
- Receipts: The City of Delta reserves the right to request receipts following the completion of the funded initiative, and that failure to provide requested receipts may result in a request to return the funding.

Signatures

We certify that, to the best of our knowledge, the information provided in this City of Delta Grants Funding request is accurate and complete and is endorsed by the organization which we represent.

We certify that, to the best of our knowledge, the organization that we represent is a society in good standing and is up to date with annual report filings.

If our organization receives City of Delta Grant Funding, we agree to the conditions set out above and to any other conditions approved by Council.

Executive Director – Signature	**Print Name & Title**	**Date**
Board Chair or Signing Officer – Signature	**Print Name & Title**	**Date**

Grant recipients must acknowledge assistance on all promotional materials (print and digital), website and social media sites relating to the organization or program with the following:

We gratefully acknowledge the support of the City of Delta through their Community Grants Funding Program.

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